



MEDIA CONTACT POLICY

PREAMBLE

The Town of New Windsor, acting by and through its Supervisor, has a unique and constitutionally vital stake in ensuring that official Town policies and official statements are communicated to the public in a complete, factual and accurate manner. Consequently, and in order to carry out this constitutionally vital role, Town employees' contacts with the media shall be in accordance with this Media Contact Policy.

POLICY

Following is a reaffirmation of the Town's Media Contact Policy that has been in place since 1994.

All Town employee contact with the media for purposes of community official Town policies or statements on behalf of the Town shall be directed to the Town of New Windsor Supervisor. The Supervisor shall then determine if he will address the communication personally or will direct that another Town employee address the communication with the media.

The Supervisor may from time to time designate a Town employee to be such media contact for a particularized area of Town business on an ongoing basis. The Town Chief of Police has been, and hereby continues to be, designated to be the media contact person for Town Police business.

Dated: March 1, 2006

George Green, Supervisor